**KEOKUK CHRISTIAN ACADEMY**

**SERIES 600**

**STUDENTS**

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**DISTRICT**

**POLICY NO. 600**

**STUDENTS**

**PURPOSE - DISCIPLINE**

Keokuk Christian Academy exists to serve students. Discipline is essential for the glory of God and the honor of His name (II Timothy 2:19). It is imperative all persons become models of obedience and that we are able to deal effectively with the areas of disobedience that grieves our Lord.

Attending a Christian school is a privilege. Students are to conduct themselves at all times in a manner consistent with that expected of a Christian and to conduct their lives so as to bring honor and respect upon themselves and their school.

Keokuk Christian Academy is interested in and responsible for promoting values and behaviors that are consistent with the Kingdom of Christ. The school has obligations both to the individual student and to the school community. The school is interested in both preventing problems as well as helping those who may need help in dealing with problems.

**DISTRICT**

**POLICY NO. 601**

**STUDENTS**

**SEARCH AND SEIZURE - STUDENTS and EMPLOYEES**

A school administrator may search individual students and individual protected student areas if both of the following apply:

1. The school administrator has reasonable grounds for suspecting that the search will produce evidence that a student has violated or is violating either the law or a school rule or regulation.
2. The search is conducted in a manner which is reasonably related to the objectives of the

search and which is not excessively intrusive in light of the age and gender of the student and the nature of the infraction.

The school reserves the right to search all vehicles, lockers, backpacks, purses, duffle bags,

computers, computer files, accounts, and other school equipment/property (physical or digital)

made available to employees and students, as well as any contents, effects, or articles that are in such lockers, desks, vehicles, or other equipment, other personal items, and persons for drugs, alcohol, and contraband of all types when on campus or in conjunction with a school-sponsored activity, including reserving the right to use professionally trained enforcement means, such as dogs or use of a breathalyzer. Inspection can occur at any time, with or without advanced notice or consent, and during, before, or after working hours by any person designated by the school.

Student personal property may be seized by school authorities if the items are illegal, stolen, or are reasonably determined to be a threat to the health, safety, or security of others. Items that are used to disrupt or interfere with the educational process may be temporarily removed from student possession.

School authorities may also search a student’s person, in exercise of the duty to enforce school rules, if such authorities have a reasonable suspicion that illegal or stolen items are likely to be found on a student’s person or in their possession. All protocols shall follow the search and seizure procedures and principles outlined in Iowa law.

School authorities may also search a student’s person, in exercise of the duty to enforce school

rules, if such authorities have a reasonable suspicion that illegal or stolen items are likely to be

found on a student’s person or in their possession. All protocols shall follow the search and seizure procedures and principles outlined in Iowa law.

**DISTRICT**

**POLICY NO. 602**

**STUDENTS**

**DISCIPLINE**

The administrator shall establish administrative policies and procedures for student behavior expectations that both promote an orderly school organization and encourage student conduct that supports Christian relationships and enhances that school’s philosophy and goals.

The school has the right to discipline or to require a student to withdraw for any reason. A student’s failure to comply with expected standards of conduct will subject the student to potential disciplinary action, up to and including expulsion or dismissal.

**DISTRICT**

**POLICY NO. 602.1**

**STUDENTS**

**DRESS CODE**

The administrator will ensure that, while under the supervision of the school, students will wear appropriate attire, in accordance with the school’s dress policy (per student handbook).

The student is to dress in conformance with one’s biological gender.

The student is to use the restroom, locker room, and changing facilities conforming to one’s biological gender.

**DISTRICT**

**POLICY NO. 602.2**

**STUDENTS**

**DISCIPLINE INFRACTIONS**

Discipline policies may allow minor infractions of the rules of the school or classroom to be dealt with by the teacher. If the problem becomes repetitious, or is of a more serious nature, it will then involve the parents and the school administration.

A variety of penalties may be imposed by the administration, including detention before or after school, fines, a requirement of service hours, and/or suspension.

The administration may develop a system of noting successive student behavior infractions and may then, upon a certain amount of accumulation of infractions, involve more severe penalties and communication with parents.

An infraction may be issued by the head of school for disrespect, the continuous repetition of a minor offense, tardies, unexcused absences, or for disregard for school regulations. The penalties for accumulated infractions can include suspension, loss of participation in extracurricular activities, and, eventually, expulsion.

Corporal punishment, such as shaking, slapping, hitting, or spanking a student, is not permitted by the school, even with the permission of the parent. Physical force may be used only in those extreme cases when it is deemed essential for the purpose of protecting self, the student, or others.

For offenses of a very serious nature, the administrator may suspend or expel the offender.

The administrator may suspend students who exhibit defiance or serious violation of rules and standards. Suspensions can be given for such infractions as disrespect to teachers, administrators, staff, or fellow students; fighting; sexual harassment; skipping classes; cheating; damaging school property; profanity; or the use or possession of a controlled substance.

The administrator may deem it necessary to expel for infractions of seriously unacceptable behavior that includes, but is not limited to, the following:

* Use, possession, attempting to purchase or sell, contributing to the use of, or giving the appearance of using or demonstrating symptoms of using non- prescribed drugs, alcohol, tobacco, other controlled substances, and/or paraphernalia. This includes misuse of prescription drugs or legal substances as intoxicants, includeing tobacco, smoking, electronic cigarettes, vaping, or chewing tobacco on campus and during all school activities.
* Possession of a weapon, explosive, other dangerous devices, or facsimiles of such weapons or devices. Weapons and other dangerous objects cause material and substantial disruption to the school environment.
* Threatening, attempting, or encouraging others to threaten or attempt to cause injury of any school person or their property within the jurisdiction of the school.
* Sexual harassment.
* Bullying, including, but not limited to, name-calling in any situation, pushing or shoving others, teasing, making fun of clothing or appearance, and any form of cyberbullying.
* Deliberately and falsely setting off a fire alarm or calling emergency vehicles.
* Causing or attempting to cause material damage to school or private property.
* Stealing or attempting to steal school or personal property, including cheating and plagiarism.
* Committing an obscene act or the repeated use of profanity or vulgarity.
* Repeated infractions of minor offenses, disrespect, or challenging board of trustees or administrative policies.
* Sexual misconduct (fornication, homosexuality, rejection of one’s biological sex, use of pornography).
* Infractions are considered especially serious if accompanied with a casual or defiant attitude, or if the student repeatedly exhibits an attitude and behavior that is opposed to the philosophical, religious, and organizational standards of the school.

The administrator is expected to call local police for infractions that are illegal.

**DISTRICT**

**POLICY NO. 603**

**STUDENTS**

**HEALTH SERVICES**

Providing a healthy atmosphere through health services is important to the school so that the school can help each student protect, improve, and maintain their physical, emotional, and social wellbeing.

Children enrolled must comply with the immunization laws of the State of Iowa, or their parents are required to sign a statement if immunization is contrary to their religious convictions. It is the

responsibility of parents to do all within their power to maintain the health of their children, for the welfare of others at school. The administrator will not allow a child who is not compliant with

the required immunization schedule to attend classes or any other school activities.

School personnel will complete, coordinate, and maintain the records required by the State of

Iowa in regard to prevention, control, and containment of communicable diseases in schools.

When a student becomes ill or injured at school, the student’s parents shall be notified by the office personnel, as soon as possible after these individuals are made aware of the incident.

While the school is not responsible for the treatment of an ill or injured student, it will have authorized school personnel present to administer emergency or minor first aid, if necessary. An ill or injured student will be turned over to the care of the parents, designee, or qualified medical personnel as quickly as possible.

For those students requiring medication during the school day, medication shall be administered only by qualified designees, who have been trained and certified by the State Department of Health guidelines. No medication will be administered without written authorization from the parent and the child’s physician. A written record of the administration procedure must be kept for each child receiving medication. Medication on school premises shall be kept in a locked storage space, which shall be accessible only to appropriate personnel.

All hazardous substances shall be stored as required by state law. Students who will be working with hazardous chemicals as part of the instructional program will be properly instructed

regarding the use of such chemicals prior to the activity.

Students with acute or chronic health problems will be supported on an individual basis. However, if such a condition exists or develops, school personnel shall be informed in writing from a physician explaining the medical condition, medication used, and emergency

procedures that may become necessary. This and additional pertinent information will be kept in the student’s file at school.

**DISTRICT**

**POLICY NO. 603.1**

**STUDENTS**

**COMMUNICABLE DISEASE**

Keokuk Christian Academy will work cooperatively with local, county, and state agencies to enforce and adhere to health codes for prevention, control, and containment of communicable diseases in the schools. Students who are suspected or diagnosed to have a communicable disease, or whose exposure to a communicable disease may threaten the wellbeing of a student or those with whom he/she comes into contact, may be suspended from attending school and/or school-sponsored activities by the administrator. The decision to close school due to a communicable disease outbreak will be made at the discretion of the administrator.

Diseases that may be communicable and may call for special consideration include, but are not limited to:

* Acquired Immune Deficiency Syndrome (AIDS)
* Aids Related Complex (ARC)
* Human Immunodeficiency Virus (HIV)
* Hepatitis B

Each communicable disease will be considered by the individual symptoms and consequences with which it is associated. Blood or any other body fluids, vomitus, and fecal or urinary products

of any individual must be treated with caution. Disposable gloves must be worn when cleaning up any body fluids. All individuals shall follow proper procedures related to bloodborne pathogens. Decisions pertaining to education management should be shared, utilizing the expertise of the physician, parent or guardian, public health personnel, and those associated with the educational setting.

Notification to the school should be made from the family to the administrator. The administrator will notify only those necessary to assure optimal management. Notification will be via a process

that maximizes confidentiality.

**DISTRICT**

**POLICY NO. 603.2**

**STUDENTS**

**CONCUSSION PROTOCOL**

Any student who hits their head at school will be sent to the office for evaluation

* + Students will be checked for the following concussion symptoms.
		- Headache or “pressure” in head.
		- Nausea or vomiting.
		- Balance problems or dizziness, or double or blurry vision.
		- Bothered by light or noise.
		- Feeling sluggish, hazy, foggy, or groggy.
		- Confusion, or concentration or memory problems.
		- Just not “feeling right,” or “feeling down”

When a student answers ‘YES’ to experiencing any of the following concussion symptoms, parents will be immediately notified and encouraged to take their child to their doctor or urgent care to receive a medical evaluation

KCA will follow medical recommendations of the medical provider when diagnosed with concussion

**DISTRICT**

**POLICY NO. 604**

**STUDENTS**

**STUDENT RECORDS, PROMOTION, RETENTION**

The administrator shall establish administrative policies for attendance and punctuality, ensuring that all policies comply with all state and federal laws and regulations.

The administrator shall ensure that the school has accurate records of student attendance, including absences.

The administrator shall ensure that accurate cumulative and permanent records of student academic achievement and other data are maintained according to state laws.

The administrator shall establish a policy outlining student promotion and retention, including requirements for graduation.

**DISTRICT**

**POLICY NO. 604.1**

**STUDENTS**

**DISPOSITION of RECORDS**

Student records are a historical account of a student’s education. The State of Iowa requires two kinds of student records: Permanent and Cumulative.

Permanent records are just that—permanent. They must be kept permanently. The permanent record will serve as a historical record of official information concerning the student’s education. The permanent record must contain evidence of attendance and educational progress, such as an official transcript, contain other data for use in planning to meet student needs, and provide data for official school reports. This record is to be permanently maintained and stored in a fire-resistant safe or vault or can be maintained and stored electronically with a secure backup file.

Cumulative records may be kept for three years, as determined by the school. However, if the permanent records include cumulative records, the school must keep those cumulative records as well. The cumulative record shall provide a continuous and current record of significant information on progress and growth. It must reflect information such as courses taken, scholastic progress, school attendance, and physical and health record. Each student has a cumulative record folder stored in the administrator's office. Staff may access these records if there is a specific reason approved by the administrator. These cumulative folders should never leave the office. It is the “working record” used by the instructional professional faculty in understanding the student. At the request of a receiving school, a copy of the cumulative record shall be sent to officials of that school if a student transfers. Only employees with a substantial educational interest should have access to the student record. This includes allowable access in all online applications. The student’s record must contain their legal name; however, if the student goes by another name, this may be noted in the record with an asterisk next to the preferred name. Directories, yearbooks, and classroom rosters may use the preferred name. Parents, upon request, may have access to their child’s cumulative record.

In the case of the closing and/or dissolution of Keokuk Christian Academy, all student records will go to New Testament Christian Church and be stored by church staff personnel.

Other student records:

* Attendance Records—Daily attendance records must be kept by each classroom teacher. The names of absentees must be entered no later than fifteen minutes after the beginning of the school day. This is done through KCAs attendance system.
* Report Cards— Report cards are sent to parents at the end of each grading period.
* Medical or Emergency Information—Classroom teachers need to be aware of any medical or emergency information in a child’s record. Classroom teachers also should pass on this information to the administrator and office staff.

**DISTRICT**

**POLICY NO. 605**

**STUDENTS**

**SCHOOL HOURS**

Keokuk Christian Academy will begin school daily at 8:30AM and end the day at 3:20PM.

Since a child’s learning is directly dependent on them receiving as much instructional time as possible, parents are requested to make arrangements to be dropped off by or before 8:30AM daily.

**DISTRICT**

**POLICY NO. 605.1**

**STUDENTS**

**STUDENT ARRIVAL AND PICKUP PROCEDURES**

**Arrival Procedure**

 **Preschool through 12th Grade**

* KCA families or designees provide transportation to school
* Students may arrive between 8:10AM and 8:30AM daily
* Families may drop their child off at the school’s curb if the child is capable of independently walking into the building
	+ Families escorting their child into the building should park in the parking lot
	+ Families wishing to speak to KCA staff should park in the parking lot
* Kindergarten families are asked to escort their child into the building from August through December
* Students who are juniors or seniors may drive their car to school
	+ HS students must park in their designated parking area

**Pick Up Procedure**

 **Kindergarten through 12th Grade**

* KCA families or designees provide transportation from school
* Families are requested to park East of the closest school parking barricade
	+ No families are allowed to park along the school’s curb nor west of the closest school parking barricade
* Families may arrive in the parking lot as early as 3:00PM daily
* Kindergarten and 1st Grade families are requested to meet their child at the closest school parking barricade or at the school’s curb daily

 **Preschool Pick Up**

* KCA families or designees provide transportation from school
* Families or designees are requested to park along the school’s curb
* Families or designees are requested to meet the Preschool Director at the church sanctuary front door
* Preschool students will be released by the Preschool Director to the family member or designee in the order families are parked
	+ After securely loading their preschool child, families or designees are requested to drive away from the school in order for the next family to pull up

**DISTRICT**

**POLICY NO. 606**

**STUDENTS**

**ENROLLMENT AGREEMENT**

Parents will be required to sign Keokuk Christian Academy’s Enrollment Agreement annually. The administrator will develop processes to ensure this agreement is signed by families.

**Keokuk Christian Academy Enrollment Agreement**

My signature indicates I have read, understand, and agree with the following statements:

1. I understand Christian, Biblical principles guide instruction and events which take place at Keokuk Christian Academy
2. I am enrolling my child(ren) at KCA primarily because of my earnest desire that my child(ren) receive a Christ-centered education. I understand and acknowledge my child(ren) wil be taught from a Biblical, Christian perspective consistent with KCAs philosophy, beliefs, statements of faith, and mission statement
3. I understand and agree that I will support the statements of faith, mission statement, and philosophy of the school and will adhere to all school policies and procedures established by the Board and assist my child(ren) in doing so as well
4. I understand field trips and other special events are an important part of the school’s educational experience. During these times, my child(ren) may be transported off campus under the supervision of KCA staff by van or bus. These events provide valuable learning experiences outside of the classroom.
5. I understand the following tuition-related issues:
	1. All previous year’s tuition MUST be paid in full by June 1 annually for my child(ren) to be considered eligible for enrollment the following school year
	2. Tuition payments are expected to be paid or are electronically deducted from my account on the first day of the month from September through June
	3. I am responsible for the total tuition obligation for my child(ren) and I pledge to meet the financial commitment I have made to KCA
	4. I understand the KCA administrator reserves the right to deny my child(ren)’s enrollment, before or during the school year, if I fail to make timely and accurate payments

## **Statements of Faith**

The foundation upon which Keokuk Christian Academy was founded is the Scriptures of the Old and New Testaments, the infallible and inerrant Word of God written in the Bible. Our statements of faith follow Biblical scripture.

1. We believe the Bible to be the inspired, the only infallible, authoritative, inerrant Word of God and the final authority on all matters of faith and Christian living (Psalms 19:7-11 / 2 Timothy 3:16 / 2 Peter 1:21 / Mark 12:36 / John 14:26 / Acts 1:16 / 1 Corinthians 2:12, 13).
2. We believe we belong to one God, eternally existent in three persons—God the Father, God the Son, and God the Holy Spirit making up the Holy Trinity (Genesis 1:1,2 / Matthew 5: 16, 45; 6: 1,4,8,9; 28:19 / John 1:1; 4:24; 10:30; 14:9-11; 14:16-20).
3. We believe in the deity of Christ (John 10:33), His virgin birth (Isaiah 7:14, Matthew 1:23, Luke 1:35), His sinless life (Hebrews 4:15, 7:26), His miracles (John 2:11), His vicarious and atoning death (1 Corinthians 15:3, Ephesians 1:7, Hebrews 2:9), His Resurrection (John 11:25, 1 Corinthians 15:4), His Ascension to the right hand of God (Mark 16:19), and His personal return in power and glory (Acts 1:11, Revelation 19:11).
4. We believe in the inherent sinfulness of all people and their absolute need to be saved through believing and following the teachings of Jesus. (John 3:16–19, 5:24; Romans 3:23, 5:8–9; Ephesians 2:8–10; Titus 3:5).
5. We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of condemnation (John 5:28–29).
6. We believe in the spiritual unity of believers in our Lord Jesus Christ (Romans 8:9, 1 Corinthians 12:12–13, Galatians 3:26–28) All people need God: All people are sinful and lost without a relationship with God through Jesus Christ. Salvation is the result of one believing in Jesus, repenting of sin, confessing Jesus as Lord, being baptized for forgiveness of sin and the gift of the Holy Spirit, and living by faith in the grace of God. (Acts 2:38, 4:12 / Romans 3:23 / Matthew 26:28 / Romans 5:1,2,9 / Ephesians 2:8,9 / 1 Peter 1:18,19 / Luke 24:45-47 / Acts 3:19; 17:30 / 2 Peter 3:9 / Romans 10/9 / Philippians 2:11 / Galatians 3:27)
7. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life (Romans 8:13–14; 1 Corinthians 3:16, 6:19–20; Ephesians 4:30, 5:18).
8. We believe God wonderfully and immutably creates each person as male or female. These two distinct, complementary sexes together reflect the image and nature of God. Rejection of one’s biological sex is a rejection of the image of God within that person and is against Christian belief and practice. (Genesis 5:2; Matthew 19:4)
9. We believe the term “marriage” has only one meaning: The uniting of one man and one woman in a single, exclusive union. God intends sexual intimacy to occur only between a man and a woman who are married to each other. We believe that God has commanded that no intimate sexual activity outside of a marriage between a man and a woman. Any form of sexual immorality (including adultery, cohabitation, fornication, homosexual behavior, bisexual conduct, bestiality, incest, or use of pornography) is sinful and offensive to God. (Genesis 2:24; Matthew 19:5; Hebrews 13:4; I Corinthians 7:1-40)

**Mission Statement**

Keokuk Christian Academy’s mission is to provide an educational program of academic excellence in an environment of Christian love and to provide our students with Bible training conducive to building Christian character.

***My signature below affirms I have read the entire enrollment agreement, understand it, and agree to follow the items outlined. I understand Keokuk Christian Academy reserves the right to deny or discontinue enrollment due to student or parent behavior, students or parents not in alignment with school policies/procedures/philosophies, students or parents not in alignment with the school’s statements of faith and closely-held religious beliefs, &/or any other situation or circumstance as determined by the administrator.***

Parent Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DISTRICT**

**POLICY NO. 607**

**STUDENTS**

**ACADEMIC GOOD STANDING and GRADUATION REQUIREMENTS**

Keokuk Christian Academy (KCA) maintains candidacy for accreditation for grades Kindergarten through 8th Grade delivering robust academic curricular standards. KCA embraces robust grade level curricular standards, including biblical studies. Annually, KCA students are enrolled in the following classes which build learning sequences and skills from one grade level to the next. KCA students maintaining a grade point average of 60% or higher in academic standards will be considered in ‘Academic Good Standing’ allowing promotion to the next grade level.

KCA students maintaining a grade point average of 70% or higher and maintaining positive behavioral expectations are considered to be in ‘Good Standing’ to participate in activities, such as field trips, outside of Keokuk Christian Academy’s facilities within New Testament Christian Church. The administrator has final authority to determine if a student may attend an activity.

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Course Title** | **K** | **1st** | **2nd** | **3rd** | **4th** | **5th** | **6th** | **7th** | **8th** |
| Arithmetic  | X | X | X | X | X | X | X |  |  |
| Basic Mathematics |  |  |  |  |  |  |  | X | X |
| Pre-Algebra |  |  |  |  |  |  |  | X | X |
| Algebra I |  |  |  |  |  |  |  |  | X |
| Bible | X | X | X | X | X | X | X | X | X |
| Language | X | X | X | X | X | X | X | X | X |
| English |  |  |  |  |  | X | X | X | X |
| Phonics | X | X | X |  |  |  |  |  |  |
| Penmanship |  |  |  | X | X | X | X |  |  |
| Reading | X | X | X | X | X | X | X |  |  |
| History |  |  |  |  |  |  |  |  |  |
|  Our America |  |  | X |  |  |  |  |  |  |
|  Our American Heritage |  |  |  | X | X |  |  |  |  |
|  History |  |  |  |  | X |  |  |  |  |
|  Old World History & Geography |  |  |  |  |  | X |  |  |  |
|  New World History & Geography |  |  |  |  |  |  | X |  |  |
|  History of the World |  |  |  |  |  |  |  | X |  |
|  US History |  |  |  |  |  |  |  |  | X |
| Science |  |  |  |  |  |  |  |  |  |
|  Understanding God’s World |  | X |  |  |  |  |  |  |  |
|  Enjoying God’s World |  |  | X |  |  |  |  |  |  |
|  Exploring God’s World |  |  |  | X | X |  |  |  |  |
|  Investigating God’s World |  |  |  |  |  | X |  |  |  |
|  Observing God’s World |  |  |  |  |  |  | X |  |  |
|  Matter & Energy |  |  |  |  |  |  |  | X |  |
|  Earth & Space |  |  |  |  |  |  |  |  | X |
| Spelling |  | X | X | X | X | X | X |  |  |
| Writing |  | X | X | X | X | X | X | X | X |

**Graduation Requirements**

The following credits are required to graduate with a KCA diploma.

|  |  |
| --- | --- |
| **Course** | **Credit** |
| Bible | 4 credits |
| English | 4 credits |
| Math | 4 credits - Financial Literacy is mandatory |
| History | 3 ½ credits - Government is mandatory |
| Science | 3 credits |
| Physical Education | 1 credit |
| Practical/Performing Arts | 1 credit |
| Foreign Language | 1 credit |
| Elective Credits | 2 ½ credits |
| **TOTAL** | **24 Credits** |

**DISTRICT**

**POLICY NO. 608**

**STUDENTS**

**CUSTODIAL and NONCUSTODIAL PARENT/GUARDIAN**

Divorced and separated families are realities of contemporary life. Ordinarily, the school will not limit or restrict a parent’s involvement in school-related affairs or access to the parent’s child or the child’s records, unless the school is presented with a court order or comparable legal document restricting such access or involvement.

Concerning student activities that require parental consent, the school will not accept consent from a parent if the school has been provided with a court order or comparable legal document that indicates such parent lacks such authority.

Parent-Teacher conferences will be scheduled for all parents, at their request, and report cards and records of other assessments will be sent to all parents, at their request, unless a court order or comparable legal document indicates a different arrangement.

If the actions of parent(s) become disruptive to the operations of the school, the school has the right to restrict access by such parent(s) and to take other reasonably necessary actions.

Every effort will be made to enhance communication between home and school.